# **Administrative Matters**

## **Delegation Orders**

#### ATF O 1130.31

Delegation of the Director's Authorities in 27 CFR Part 44, Exportation of Tobacco Products and Cigarette Papers and Tubes, Without Payment of Tax

TO: All Bureau Supervisors-

PURPOSE. This order delegates certain authorities of the Director to subordinate ATF officials and prescribes the subordinate ATF officials with whom persons file documents which are not ATF forms.

BACKGROUND. Under current regulations, the Director has authority to take final action on matters relating to exportation of tobacco products and cigarette papers and tubes, without payment of tax, or with drawback of tax. The Bureau has determined that certain of these authorities should, in the interest of efficiency, be delegated to a lower organizational level.

CANCELLATION. ATF O 1100.102A, Delegation Order – Delegation to the Associate Director (Compliance Operations) of Authorities of the Director in 27 CFR Part 290, Exportation of Tobacco Products, dated 2/28/84, is canceled.

DELEGATIONS. Under the authority vested in the Director, Bureau of Alcohol, Tobacco and Firearms, by Treasury Department Order No. 120-01 (formerly 221), dated June 6, 1972, and by 26 CFR 301.7701-9, this ATF order delegates certain authorities to take final action prescribed in 27 CFR Part 44 to subordinate officials. Also, this ATF order prescribes the subordinate officials with whom applications, notices, and reports required by 27 CFR Part 44, which are not ATF forms, are filed. The attached table identifies the regulatory sections, authorities and documents to be filed, and the authorized ATF officials. The authorities in the table may not be redelegated.

QUESTIONS. If you have questions about this order, contact the Regulations Division (202-927-8210).

#### Bradley A. Buckles,

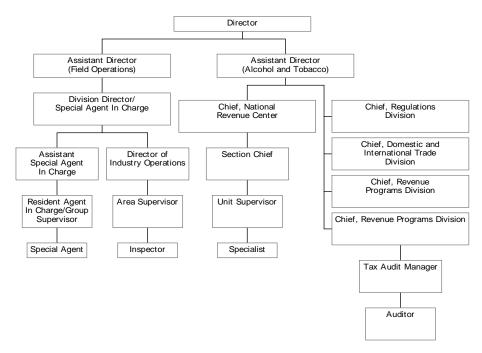
Director.

Regulatory Section	Officer(s) Authorized to Act or Receive Document.
§44.2(a)	Chief, Regulations Division, Chief, Domestic and International Trade Division, or Chief, Revenue Programs Division
§44.35(c)	Inspector, Specialist, Auditor or Special Agent
§44.62	Area Supervisor
§44.66	Unit Supervisor, National Revenue Center (NRC)
§44.70	Inspector, Specialist, Auditor or Special Agent
§44.71	Inspector, Specialist, Auditor or Special Agent
§44.72	Chief, Regulations Division. If alternate method or procedure does not affect an ATF approved formula, or import or export recordkeeping, Chief, NRC, may act upon the same method or procedure that has been approved by th Chief, Regulations Division.
§44.73	Director of Industry Operations
§44.83	Unit Supervisor, NRC
§44.84	Unit Supervisor, NRC
§44.91	Unit Supervisor, NRC, or Area Supervisor
§44.92	Specialist, NRC, to cause investigation. Director of Industr Operations to give notice and to deny.
§44.93	Section Chief, NRC, upon recommendation of Area Supervisor, to issue permit. Inspector, Specialist, Auditor of Special Agent to inspect permit.
§44.104	Unit Supervisor, NRC
§44.105	Unit Supervisor, NRC
§44.106	Unit Supervisor, NRC
§44.112	Area Supervisor
§44.121(b)	Section Chief, NRC
§44.123	Unit Supervisor, NRC
§44.124	Unit Supervisor, NRC, or Area Supervisor to require bond. Section Chief, NRC, to approve.
§44.125	Unit Supervisor, NRC, or Area Supervisor to require bond. Section Chief, NRC, to approve request from surety.
§44.127	Section Chief, NRC
§44.129(a)	Section Chief, NRC
§44.142(e)	Inspector, Specialist, Auditor or Special Agent
§44.143(b)	Inspector, Specialist, Auditor or Special Agent
§44.145	Section Chief, NRC, or Area Supervisor
§44.147	Inspector, Specialist, Auditor or Special Agent

Regulatory Section	Officer(s) Authorized to Act or Receive Document.
§44.150	Section Chief, NRC, or Area Supervisor
§44.152	Area Supervisor to whom report is made. To act on claim and to notify, Unit Supervisor, NRC, for claim of \$10,000 or less, Section Chief, NRC, for claim of more than \$10,000 but not more than \$100,000 or Chief, NRC, for claim of more than \$100,000.
§44.153	Unit Supervisor, NRC, for claim of \$10,000 or less, Section Chief, NRC, for claim of more than \$10000 but not more than \$100,000 or Chief, NRC, for claim of more than \$100,000.
§44.154	Unit Supervisor, NRC, for claim of \$10,000 or less, Section Chief, NRC, for claim of more than \$10,000 but not more than \$100,000 or Chief, NRC, for claim of more than \$100,000.
§44.161	Unit Supervisor, NRC, with whom documents are filed and to terminate bond liability.
§44.162	Director of Industry Operations
§44.184	Chief, Regulations Division
§44.199	Unit Supervisor, NRC, with whom form is filed. Inspector, Specialist, Auditor or Special Agent to inspect.
§44.200	Unit Supervisor, NRC
§44.201	Unit Supervisor, NRC, with whom form is filed. Inspector, Specialist, Auditor or Special Agent to inspect.
§44.202	Unit Supervisor, NRC
§44.203	Unit Supervisor, NRC
§44.204	Unit Supervisor, NRC
§44.205(b)(3)	Unit Supervisor, NRC
§44.206	Unit Supervisor, NRC
§44.207	Unit Supervisor, NRC
§44.207a	Unit Supervisor, NRC
§44.208	Unit Supervisor, NRC
§44.209	Unit Supervisor, NRC
§44.210	Unit Supervisor, NRC
§44.212	Unit Supervisor, NRC
§44.213	Area Supervisor with whom notice is filed and to assign. Inspector, Specialist, Auditor or Special Agent to supervise. Unit Supervisor, NRC, with whom ATF form is filed.
§44.222	Area Supervisor to detail and assign. Inspector, Specialist, Auditor or Special Agent to supervise.

Regulatory Section	Officer(s) Authorized to Act or Receive Document.
§44.223	Section Chief, NRC, to approve bond. Unit Supervisor, NRC, with whom claim is filed. Unit Supervisor, NRC, for claim of \$10,000 or less, Section Chief, NRC, for claim of more than \$10,000 but not more than \$100,000 or Chief, NRC, for claim of more than \$100,000.
§44.224	Inspector, Specialist, Auditor or Special Agent
§44.225	Inspector, Specialist, Auditor or Special Agent
§44.226	Unit Supervisor, NRC
§44.227	Unit Supervisor, NRC
§44.228	Unit Supervisor, NRC, with whom certificate is filed.
§44.229	Unit Supervisor, NRC, with whom application is filed.
§44.230	Unit Supervisor, NRC
§44.231	Unit Supervisor, NRC
§44.232	Unit Supervisor, NRC, for claim of \$10,000 or less, Section Chief, NRC, for claim of more than \$10,000 but not more than \$100,000 or Chief, NRC, for claim of more than \$100,000.
§44.242	Unit Supervisor, NRC
§44.244	Unit Supervisor, NRC
§44.245	Unit Supervisor, NRC, or Area Supervisor, to require bond. Section Chief, NRC, to approve bond.
§44.246	Unit Supervisor, NRC, or Area Supervisor, to require bond. Section Chief, NRC, to approve bond termination.
§44.257	Unit Supervisor, NRC, with whom form is filed. Inspector, Specialist, Auditor or Special Agent to inspect.
§44.258	Unit Supervisor, NRC
§44.259	Unit Supervisor, NRC
§44.260	Unit Supervisor, NRC
§44.261	Unit Supervisor, NRC
§44.262	Unit Supervisor, NRC
§44.263	Unit Supervisor, NRC
§44.264	Unit Supervisor, NRC
§44.264a	Unit Supervisor, NRC
§44.265	Unit Supervisor, NRC
§44.266	Inspector, Specialist or Special Agent
§44.267	Unit Supervisor, NRC, with whom form is filed. Inspector, Specialist, Auditor or Special Agent to inspect.

#### **ATF Organization**



This is not a complete organizational chart of ATF.

#### ATF O 1130.27

#### Delegation of the Director's Authorities in 27 CFR Part 252, Exportation of Liquors

TO: All Bureau Supervisors-

PURPOSE. This order delegates certain authorities of the Director to subordinate ATF officials and identifies the subordinate ATF officials with whom persons may file documents which are not ATF forms.

BACKGROUND. Under current regulations, the Director has authority to take final action on matters relating to

procedure and administration. The Bureau has determined that certain of these authorities should, in the interest of efficiency, be delegated to a lower organizational level.

CANCELLATION. ATF O 1100.84A, Delegation Order – Delegation to the Associate Director (Compliance Operations) of Authorities of the Director in 27 CFR Part 252, Exportation of Liquors, dated 3/23/84, is canceled.

DELEGATIONS. Under the authority vested in the Director, Bureau of Alcohol, Tobacco and Firearms, by Treasury Department Order No. 120-01

(formerly 221), dated June 6, 1972, and by 26 CFR 301.7701-9, this ATF order delegates certain authorities to take final action prescribed in 27 CFR Part 252 to subordinate officials. Also, this ATF order identifies the subordinate officials with whom applications, notices, and reports required by 27 CFR Part 252, which are not ATF forms, are filed. The attached table identifies the regulatory sections, authorities and documents to be filed, and the authorized ATF officials. The authorities in the table may not be redelegated.

QUESTIONS. If you have questions about this order, contact the Regulations Division (202-927-8210).

#### Bradley A. Buckles,

Director.

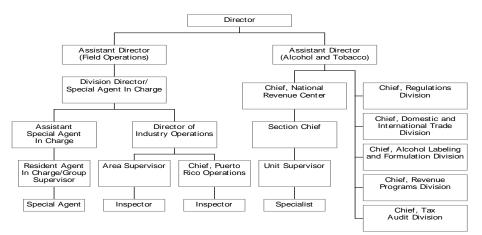
Regulatory Section	Officer(s) Authorized to Act or Receive Document.
§252.2(a)	Division Chief, Alcohol and Tobacco
§252.20(a)	Chief, Regulations Division. If alternate method or procedure does not affect an ATF approved formula, or import or export recordkeeping, Chief, National Revenue Center (NRC), may act upon the same method or procedure that has been approved by the Chief, Regulations Division.
§252.20(b)	Director of Industry Operations
§252.20(c)	Chief, Regulations Division, to withdraw alternate method or procedure. Director of Industry Operations to withdraw emergency variation.
§252.22	Unit Supervisor, NRC to whom report is made. Section Chief, NRC, to make demand of tax. Unit Supervisor to act on claim of \$10,000 or less. Section Chief to act on claim of more than \$10,000 but not more than \$100,000 of tax. Chief, NRC, to act on claim of more than \$100,000.
§252.23	Chief, Regulations Division
§252.35	Area Supervisor
§252.36	Area Supervisor with whom application is filed. Area Supervisor, to require additional evidence. Unit Supervisor, NRC, to whom district director of customs sends application.
§252.37	Area Supervisor
§252.38	Area Supervisor
§252.43	Chief, Regulations Division.
§252.45	Inspector, Specialist or Special Agent
§252.52a	Section Chief, NRC
§252.55	Section Chief, NRC
§252.56	Section Chief, NRC
§252.57	Section Chief, NRC

Regulatory Section	Officer(s) Authorized to Act or Receive Document.
§252.58(c)	Unit Supervisor, NRC
§252.62(b)	Unit Supervisor, NRC
§252.67	Section Chief, NRC, or Area Supervisor
§252.70	Section Chief, NRC
§252.71	Section Chief, NRC
§252.72	Unit Supervisor, NRC
§252.74	Section Chief, NRC
§252.96	Specialist, NRC
§252.103(b)	Chief, NRC, upon recommendation of Director of Industry Operations.
§252.104	Section Chief, NRC
§252.116	Area Supervisor
§252.117	Unit Supervisor, NRC
§252.122(c) and (d)	Specialist, NRC
§252.123(b)	Chief, NRC, upon recommendation of Director of Industry Operations.
§252.125	Unit Supervisor, NRC
§252.131	Area Supervisor
§252.133	Unit Supervisor, NRC
§252.146	Unit Supervisor, NRC
§252.147	Unit Supervisor, NRC
§252.161	Area Supervisor
§252.162	Unit Supervisor, NRC
§252.171	Unit Supervisor, NRC
§252.195b(b)	Unit Supervisor, NRC or Area Supervisor.
§252.195b(c)	Unit Supervisor, NRC
§252.198	Area Supervisor
§252.199	Unit Supervisor, NRC
§252.211	Unit Supervisor, NRC
§252.215	Unit Supervisor or Area Supervisor
§252.218	Unit Supervisor, NRC
§252.220	Area Supervisor
§252.220a	Unit Supervisor, NRC
§252.221	Unit Supervisor, NRC
§252.225	Unit Supervisor, NRC

Regulatory Section	Officer(s) Authorized to Act or Receive Document.
§252.226	Unit Supervisor, NRC
§252.227	Unit Supervisor, NRC
§252.247	Unit Supervisor, NRC
§252.250	Unit Supervisor, NRC
§252.262	Unit Supervisor, NRC
§252.265	Director of Industry Operations
§252.266	Director of Industry Operations
§252.268	Unit Supervisor, NRC
§252.269(c)	Unit Supervisor, NRC
§252.275	Unit Supervisor, NRC
§252.282	Unit Supervisor, NRC
§252.285	Unit Supervisor, NRC
§252.290	Unit Supervisor, NRC
§252.301	Unit Supervisor to remit tax of \$10,000 or less. Section Chief to remit tax of more than \$10,000 but not more than \$100,000 of tax. Chief, NRC, to remit tax of more than \$100,000.
§252.302	Unit Supervisor to allow tax of \$10,000 or less. Section Chief to allow tax of more than \$10,000 but not more than \$100,000 of tax. Chief, NRC, to allow tax of more than \$100,000.
§252.303	Unit Supervisor, NRC
§252.304	Unit Supervisor for claim of \$10,000 or less. Section Chief for claim of more than \$10,000 but not more than \$100,000 of tax. Chief, NRC, for claim of more than \$100,000.
\$252.310	Unit Supervisor for loss of \$10,000 or less. Section Chief for loss of more than \$10,000 but not more than \$100,000 of tax. Chief, NRC, for loss of more than \$100,000.
§252.315	Unit Supervisor for loss of \$10,000 or less. Section Chief for loss of more than \$10,000 but not more than \$100,000 of tax. Chief, NRC, for loss of more than \$100,000.
§252.316	Unit Supervisor for loss of \$10,000 or less. Section Chief for loss of more than \$10,000 but not more than \$100,000 of tax. Chief, NRC, for loss of more than \$100,000. Unit Supervisor, NRC to require claim and grant extensions.
§252.317	Unit Supervisor, NRC, with whom claim is filed. Unit Supervisor, NRC, or Area Supervisor to request additional evidence.

Regulatory Section	Officer(s) Authorized to Act or Receive Document.
§252.320	Unit Supervisor, NRC, to receive. Unit Supervisor for loss of \$10,000 or less. Section Chief for loss of more than \$10,000 but not more than \$100,000 of tax. Chief, NRC, for loss of more than \$100,000.
§252.321	Section Chief, NRC
§252.331	Unit Supervisor for claim of \$10,000 or less. Section Chief for claim of more than \$10,000 but not more than \$100,000 of tax. Chief, NRC, for claim of more than \$100,000.
§252.332	Unit Supervisor, NRC
§252.333	Unit Supervisor for claim of \$10,000 or less. Section Chief for claim of more than \$10,000 but not more than \$100,000 of tax. Chief, NRC, for claim of more than \$100,000.
§252.334	Unit Supervisor for claim of \$10,000 or less. Section Chief for claim of more than \$10,000 but not more than \$100,000 of tax. Chief, NRC, for claim of more than \$100,000.
§252.335	Unit Supervisor for claim of \$10,000 or less. Section Chief for claim of more than \$10,000 but not more than \$100,000 of tax. Chief, NRC, for claim of more than \$100,000.

### **ATF Organization**



This is not a complete organizational chart of ATF.