

U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms, and Explosives

Application for National Firearms Examiner Academy

Name		Home address		Social security number	
Birthdate		Birthplace			
Agency name		Agency address		Agency telephone number	
Email address		Present position title		Start date as examiner trainee	
Are you a U.S. citizen? ☐ Yes ☐ No		Have you been the subject of a favorable background investigation with your agency? If so submit verification from your agency.			
Immediate supervisor's name		Supervisor's email address		Immediate supervisor's telephone number	
Previous educational experience (<i>applicant must possess an earned baccalaureate degree from an accredited academic institution with major course work in physical science, natural science, forensic science, criminalistics, criminal justice, or related field.</i>)					
College or university		Major		Degree	Year
Are you assigned to a training officer? If yes, provide name, phone number, and email address.				How many trainees for your position are presently in your lab?	
How many qualified full-time firearms examiners are in your lab and actively working cases?				Are you currently following a training syllabus? If yes, which one?	
Related occupational experience					
Applicant's signature		Date		Supervisor's signature	
Please email or mail this form to:		NFEATraining@atf.gov National Firearms Examiner Academy National Laboratory Center 6000 Ammendale Road Ammendale, MD 20705-1250			
Questions? Please contact:		(202) 527-5078			

Privacy Act Information

This information is provided pursuant to sections 3 and 7(b) of the Privacy Act of 1974, 5 U.S.C. § 552a(e)(3):

- Authority:** ATF is authorized to solicit this information under 5 U.S.C. 4104; Executive Order No. 11348, as amended by Executive Order No. 12107 (1978).
- Purpose:** ATF uses the information collected on ATF Form 6330.0, Application for National Firearms Examiner Academy, to provide ATF with information necessary to determine an applicant's qualifications and whether they may be enrolled in the program: a candidate's identifying information, information on their qualifications, and whether they have completed prerequisites.
- Routine uses:** ATF may disclose the information as permitted by the Privacy Act of 1974, 5 U.S.C. § 552a, and in accordance with System of Records Notice JUSTICE/ATF-010, Training and Professional Development Record System. ATF may share the information with federal, state, local, tribal, territorial, or foreign law enforcement, regulatory, or licensing agencies to verify information provided, conduct background or compliance inquiries, determine eligibility to participate in training, support lawful enforcement or regulatory activities, or assist in legal proceedings where authorized.
- Disclosure:** Providing this information is necessary for ATF training program personnel to verify and defend the qualifications of applicants. Failing to provide complete and accurate information may delay processing, prevent ATF from completing the required background check.

Paperwork Reduction Act Notice

This request is in accordance with the Paperwork Reduction Act of 1995. ATF uses the collected information to determine the applicant's eligibility to attend the ATF National Firearms Examiner Academy. The estimated average burden associated with this information collection is ten minutes per respondent or record-keeper, depending on individual circumstances. Submit comments concerning the accuracy of this burden estimate and suggestions for reducing this burden to Reports Management Officer, Document Services Branch; Bureau of Alcohol, Tobacco, Firearms, and Explosives; Washington, DC 20226. An agency may not conduct or sponsor, and a person is not required to respond to, an information collection unless it displays a currently valid OMB control number.